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The Minutes of the Worcestershire Local Medical Committee Ltd held on Thursday 22nd April 2021 at 7.00pm Via Zoom Conferencing

OPEN MEETING

PRESENT: Dr D Herold, Dr I Haines, Dr C Whyte, Dr L Jones, Dr R Williams, Dr P Bunyan, Dr G Farmer, Dr M Venables, Dr J Rayner, Dr D Pryke, Dr M Davis, Dr F Martin, Dr K Hollier, Dr J Rankin (part of time), Dr J Chun, Dr M Shah, Dr K Gines, Dr R Khehar, Dr E Penny, Meryl Foster, Helen Garfield, Mike Hallissey, Dr S Parkinson, Lisa Siembab

1. **Worcestershire Acute Hospital Trust**

The Chairman welcomed Mike Hallissey to the meeting who gave an update on the numbers of covid cases, these seem to be slowly reducing. He also gave an update on restoration of services and how waiting lists are being managed. A discussion followed on the impact on general practice, delays to plain xray access and the need for a clear plan on how waiting lists can be managed as a system due to the volume of patients needing triage. It was pointed out that resource would be needed and that capacity in general practice would need to be considered if we are to agree to take on any of this work for the Acute Trust.

The Secretary raised a several issues including cancer waits and the need for us to be involved to maintain patient safety and appropriate access to ICE.

The Secretary also shared updates on a number of Health and Care Trust issues she discussed with Mari Gay from the CCG.

2. **APOLOGIES:** Dr R Benney, Dr S Morton, Dr J Rankin (part of the meeting),

3. **FORMAL APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE 11th MARCH 2021 BY THE CHAIRMAN VIRTUALLY.**

The Secretary confirmed there were no actions from the last meeting.

The minutes of the last meeting were signed off virtually by the Chairman.

4. MEMBERSHIP

The Chairman welcomed Dr R Khehar, Dr K Gines and Dr M Shah who have joined the LMC

5. AGM

The Chairman formally opened the AGM.

The Secretary updated that the Chairman and the Vice Chairman both wish to stand for a further year and they were all unopposed. The Secretary is employed and as such is not elected each year.

The Constitution remains unchanged and Lisa Siembab has asked for any changes to the declarations of interest to be forwarded via email. New Committee Members still need to forward a completed Declaration of Interest Form, this has been emailed.

The Secretary formally asked for approval to transfer all the work of the Worcestershire Local Medical Committee and its tax liabilities to the Worcestershire and Herefordshire Local Medical Committee Limited. A summary of the changes within the budget forecast has been considered by the LMC Officers and Treasurer. and the proposed levy is 49.01p for 2021-2. There was a discussion regarding whether we should use some of the LMC reserves to bring this down and the purpose of our reserves.

Following a discussion, the Chairman proposed that the Committee does not rejoin the West Midlands Liaison Group and its provision be removed from the budget forecast. This was agreed. The Committee agreed the contents of the budget and to a 3% increase of the levy.

The Secretary proposed and the committee agreed to continue to use the current Accountant and Auditor, French Ludlam.

The future working of the Committee was discussed and it was agreed that no changes were necessary to the structure of the Committee, timing and venue of the meetings were discussed including whether these should continue to be virtual. It was agreed it is too soon to make decisions about when we could return to face to face meetings.

The Secretary asked for the Committee to agree to the meeting times of 7pm-9pm and all agreed.

A list of co-optees were shared with the meeting and these were all agreed by the committee Dr R Williams was agreed as the IT and CD Representative.

The Chairman formally closed the Annual General Meeting.

Action: Lisa Siembab to share a list of current co-optees

6. CCG

The Secretary shared that she met with Lynda Dando recently for them to share their Commissioning Intentions around ReVlvo. They are taking a very permissive

approach this year. The Secretary rang through the detail of the proposed specification. A discussion on this took place.

The Secretary also shared that 53 Worcestershire practices received less in their QOF this year and this has been escalated to NHSE for their view. The Secretary has asked the CCG following that review to contact practices directly who may have lost income

7. HEALTH AND CARE TRUST

The Secretary covered this under Acute Trust above.

8. STP/ICS

The Secretary confirmed that David Mehaffey will be attending the next meeting to talk about impact of legislative changes. The Chairman shared that recent proposals at the ICS Executive Board do not currently include LMC representation. This is contrary to what CDs and LMC have agreed would be best for Worcestershire and will be challenged robustly. He also outlined the current structure of meetings and boards. It is proposed that there will be equal representation across both counties.

8. REGULAR ITEMS

- a. **NHS England** – the Secretary shared the Operational Planning Guidance has now been released. This set the priorities for the NHS over the next year. We also have a new RO, Ann-Marie Houlder who is a GP.
- b. **Public Health/County Council** – nothing to report
- c. **Education** – Dr F Martin shared that she has a new educator role.
- d. **People's Board** – the Secretary shared that Dr M Shah has joined the Committee as a Redditch Representative and workforce lead. Dr S Morton had been attending the CCG Workforce meeting but these will now be shared as some dates have changed and are less convenient.
- e. **Dispensing** – the Secretary shared that she has had a conversation with a dispensing practice that has suffered a loss during the pandemic and this has gone to NHSE for appeal and any other practices should make the LMC aware. Dr J Rankin updated that this was because some exemption patients had not signed the back when having their prescription delivered during the pandemic. He has spoken to the DDA regarding this.
- f. **Out of Hours/NHS 111** – nothing to report
- h. **Non-Principals Group** – nothing to report
- i. **Registrars** – nothing to report
- j. **P.M. Groups** – Meryl Foster shared an update on the PCSE payment system is being updated with Exeter statements changed from 1st June. The Secretary asked for this to be shared with the office.
Action: Meryl Foster to share the communication with the office
- k. **Administration** – nothing to report
- l. **PAG** – nothing to report
- m. **GPPF** – nothing to report

- n **CAG/Clinical Practitioner Forum** – It was agreed that the name of this regular item should be changed as Dr R Williams shared that this forum is in the forming stage.
- o. **PCNs** – Dr R Williams shared that the Forum is busy and moving forward.

9. **MATTERS ARISING**

i) **GPDF**

The Secretary shared that there was an opportunity to have a conversation with the GPDF. There were discussions about how we can best use the significant reserves and funding the GPDF have. The Secretary shared some of the output from the event.

10. **COMMITTEES**

a) **GPC Committee** – Dr S Parkinson updated on the last GPC Meeting including that his replacement elected onto GPC is Dr Sarah Matthews who is the Coventry LMC Secretary.

b) **GPC England and UK** – nothing to report

11. **NEW ITEMS**

There were no new items.

12. **ANY OTHER BUSINESS**

There was no AOB.

CLOSED MEETING

The Chairman closed the meeting at 9.13pm.