

**MINUTES OF HEREFORDSHIRE LMC MEETING HELD
8th September 2021**

Those in attendance: Dr J Johnson, Dr N Fraser, Dr A Seftel, Dr P Dye, Dr R Dua, Dr P Adams, Dr M Hearne, Dr L Gwilliam, Dr P Downey, Dr A Hargraves, Dr T N Nakshbandi, Dr V Wilkins, Dr S Das, Dr S Corbett, Dr S Whittall, Dr A Heal, Dr P Harris, Dr S Lennane, Dr R Voysey, J Burgess, P Sheers, Lisa Siembab

Apologies Dr S Parkinson

1. **Conflicts of Interest** – There were no new Conflicts of Interest raised.
2. **Minutes of the Last Meeting** – These were agreed with one small change to the date on the minutes.
3. **MATTERS ARISING**

- **Xray Requests for Non-Doctors**

The Secretary shared that he recently attended a meeting with Wyre Valley Trust and Worcestershire Acute Trust to discuss this issue and it seems Worcestershire are further progressed with this as they use ICE and have protocols in place. Herefordshire do not have this in place and Worcestershire agreed to share their protocols to assimilate this into a local policy. Currently Herefordshire operate on a paper basis although an electronic solution is imminent and this will bring complications around who can request an xray. Progress is slow and the LMC will keep pushing this issue forward.

- **Motions for Conference**

The Secretary shared that LMC Conference in November is likely to be virtual again. The deadline for motions was today at noon and the LMC Officers have submitted motions on behalf of the Committee. The Secretary ran through the motions with the Committee and asked for their comments and if they were happy with them. The Committee were happy for all of the motions to remain submitted.

- **Costing of enhanced services**

The Secretary shared that these services will form part of the ReVIvo contract going forward with increased funding attached to them. As the system redesigns itself potentially there will be increased work from enhanced services. Herefordshire and Worcestershire are looking at a costing and activity methodology for these services to help to identify which are lucrative and which

are loss making and to arrive at a standardise cost for a service. There will be a piece of finance work undertaken to look at this funded by the LMC.

- **ICS update**

The Secretary shared that there has been an interview process for the Chair of the ICS and the outcome of that will be known shortly. There was only one candidate. The process for recruiting the ICS Chief Executive has commenced although this is slightly out of synch as the Chair should appoint the Chief Executive although they have not yet been recruited. The Secretary is sitting on this interview panel.

- **Place based update Mike Hearne**

MH shared that there has been discussions on the PCN priorities as well as the system priorities and this will be shared once it is clearer. There is a large amount of work ongoing regarding enhanced services and in particular discussions with Wyre Valley on the INR enhanced service and the reduction of this work in primary care.

MH also shared that education sessions will commence next week and if anyone has any ideas these can be fed back to MH. There are some pressures with ultrasounds and the waiting times. An update on all wait times has been requested to enable us to give patients realistic timescales and there is work planned to look at the pathway.

MH asked for feedback on any issues between primary and secondary care. The issue of sick notes was raised and the Trust is asking for evidence and examples of this so this can be addressed. It has been suggested that practices have a week of raising issues with the Trust so that individual specialities can be identified and addressed.

RD raised the issue of discharge summaries from A&E being received in a paper format and not in a timely manner. Practice staff are spending time chasing these up and scanning paper copies. MH agreed to raise this.

The Secretary raised a minor issue with Trust Clerks placing a full stop after the patient's initial and this causes additional workload for practice staff as this causes a reconciliation issue.

Action: MH to raise these issues with the Trust

MAIN BUSINESS

- **Blood Bottle Shortage/QOF**

The Secretary updated that there has been a letter sent to all Practice Managers instructing practices to limit blood sample requests to only urgent requests. Herefordshire are not affected by this shortage as we use the Monovet container system, although as the Becton Dickinson supply dries up Monovet containers may be used. It is likely that some elements of QOF will be suspended due to practices not being able to undertake routine monitoring.

ANY OTHER BUSINESS

- **GPC Representative, Dr S Parkinson**

The Secretary shared that we shall be bidding a farewell to Simon who has always been very good at communicating what is happening within GPC to us. Dr Sarah Matthews will be joining us from the next meeting as our GPC Representative. She is the Secretary from Coventry LMC. The Secretary thanked Simon for all his hard work on our behalf.

- **Three Counties Medical School – Dr P Downey**

PD shared that the Three Counties Medical School has been approved by the GMC and this may mean Herefordshire may attract more students to primary care from Worcester. Year one will be a private type medical degree and once up and running British graduates can apply via the usual system.

- **Appraisals – Dr P Downey**

PD also shared that Jenny Barnes, the lead appraiser, has been in touch with him regarding the increasing number of GPs that are struggling. She asked for us all to be kind to colleagues and look after each other which all practices are trying very hard to do already. The Secretary commented that Herefordshire does have a good reputation for looking after each other but it is a good time to remind ourselves.

- **ED Service – Dr P Dye**

PD raised a range of issues with the eating disorder service. There is no communication and calls are not returned by consultants. A discussion on how the service could be improved followed. The Secretary commented that this requires a shared care agreement. SL shared that there is a serious case review ongoing.

- **Respect Forms – Dr P Lennane**

PL asked for an update on an issue with Respect Forms and if they do all require updating because they are the wrong colour. A discussion on this followed and

it was confirmed that it should not matter what colour the form is although purple is the preferred colour.

Action: The Secretary to contact the Respect Lead – Sam Skilbeck

- **School Nurse - Dr A Hargreaves**

AH asked if there is schools lead contact to raise a variety of minor issues such as over the counter medicines and prescriptions for epipens. The Secretary responded that the Department of Education has issued an amendment to their advice on medication and it is clear about the responsibilities of schools with regard to medications. Non-prescription medication can be given with parental written consent. The Secretary will share the advice document to use when these issues arise.

Action: The Secretary to share the guidance

DATE OF NEXT MEETING

- **Next Meeting:** to be held on 20th October 2021.