

ST JOHN AMBULANCE

NHS COVID-19 VACCINATION PROGRAMME

INFORMATION DOCUMENT

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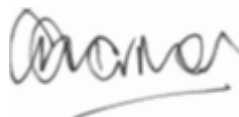
Head of Community Response:

Adam Williams



Ambulance & Community Response Director:

Craig Harman



Medical Director:

Dr Lynn Thomas



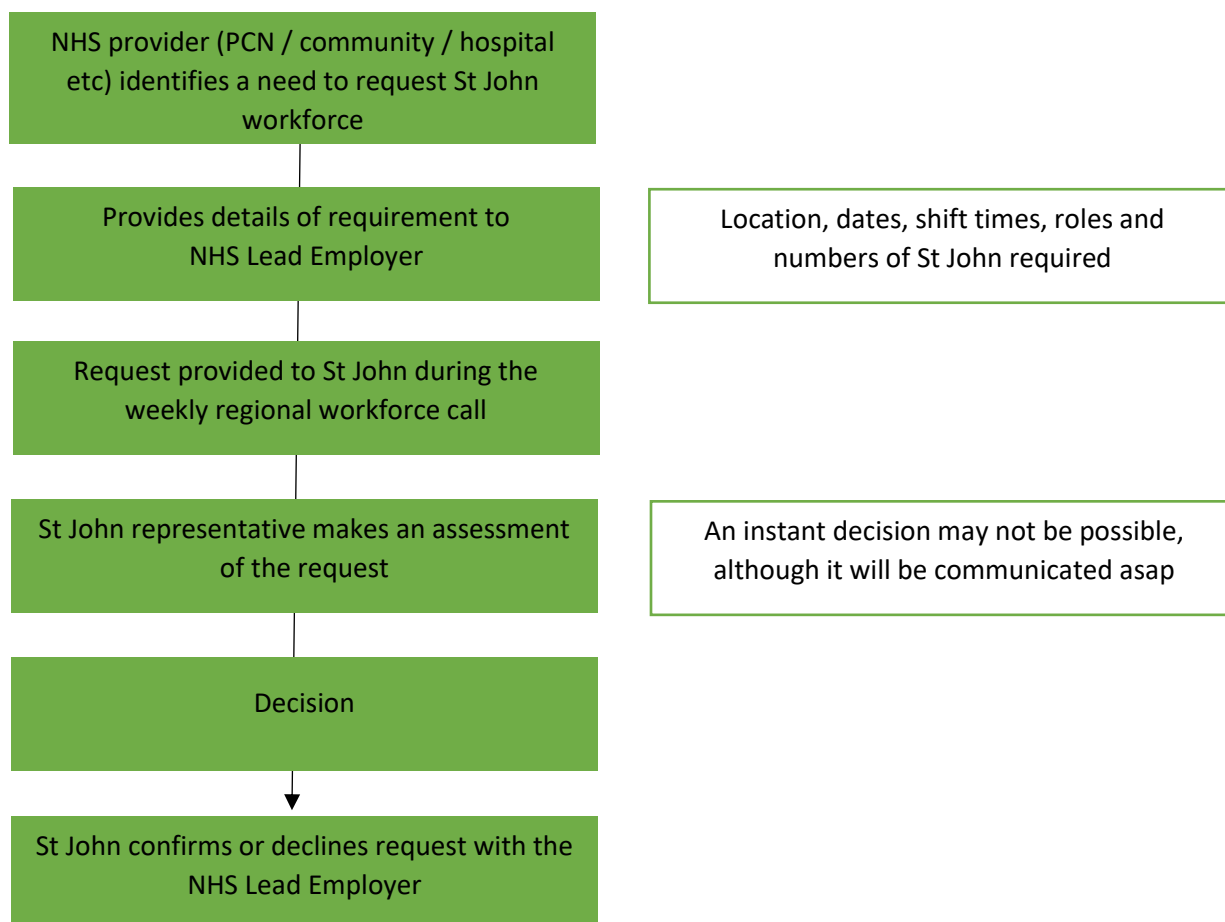
Client: NHS England and Improvement

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1. Request St John support

St John is embedded within the NHS regional and national teams to provide liaison and support. All workforce requests of St John are to be made through the lead employer / provider.



2. Purpose of document

The purpose of this document is to provide overarching information and assurance to NHS providers around the commissioning of St John Ambulance (SJA) in support of the NHS England and Improvement Vaccination Programme. Topics covered in this document covers:

- Overarching information
- Our roles & training
- Our governance arrangements
- Clinical assurance
- Contact St John

3. Information

NHS England and Improvement (NHSEI) has contracted St John Ambulance (St John / SJA) as a workforce partner to assist the national effort with the national vaccination programme. St John has committed to support a large number of vaccination sites simultaneously across the country.

Lead NHS employers and providers can commission St John to work within a number of their vaccination centres. We are happy to scope your local requirements and wherever possible we will cater our service where we can to local needs. We have a national volunteer workforce deployable across all English regions.

Our people have a long history of working to support our NHS partners across the country; whether in pre-pandemic times or during COVID-19 through hospital emergency department support, working in NHS Nightingale hospitals or on ambulances supporting our NHS Ambulance colleagues.

We welcome and look forward to this opportunity for our people to continue that collaborative working, to continue supporting the nation and the NHS during the mass vaccination programme.

4. Our roles & training

We are providing three separate roles to support vaccination centres. Our training consists of face to face training, SJA e-learning and NHS e-learning modules.

Find an overview of our training and role requirements on the next page.

	Vaccination Volunteer	Vaccination Care Volunteers	Patient Advocate
Role Summary	Vaccination administration	Support to citizens post vaccination, escalation of medical emergencies and immediate treatment of those in anaphylaxis	Meet and greet citizens paying attention to the frail, elderly, those with disabilities or different needs
Role Requirements (as dictated by NHSEI)	<ul style="list-style-type: none"> Minimum 2 A Levels or equivalent Fitness for role Enhanced DBS Experience in a care / advising role Occupational health clearance and identified as 'low' risk 	<ul style="list-style-type: none"> Fitness for role Enhanced DBS Experience in a care / advising role Occupational health clearance and identified as 'low' risk 	<ul style="list-style-type: none"> Enhanced DBS Good people skills Experience in a care / advising role Occupational health clearance and identified as 'low' risk
Training Components (overview)	<ul style="list-style-type: none"> Infection prevention and control Personal protective equipment (PPE) The ability to identify and prepare the injection site and 	<ul style="list-style-type: none"> Infection prevention and control Personal protective equipment (PPE) Support of a patient suffering a severe allergic reaction 	<ul style="list-style-type: none"> Infection prevention and control Personal protective equipment (PPE) Understanding of their role and responsibilities

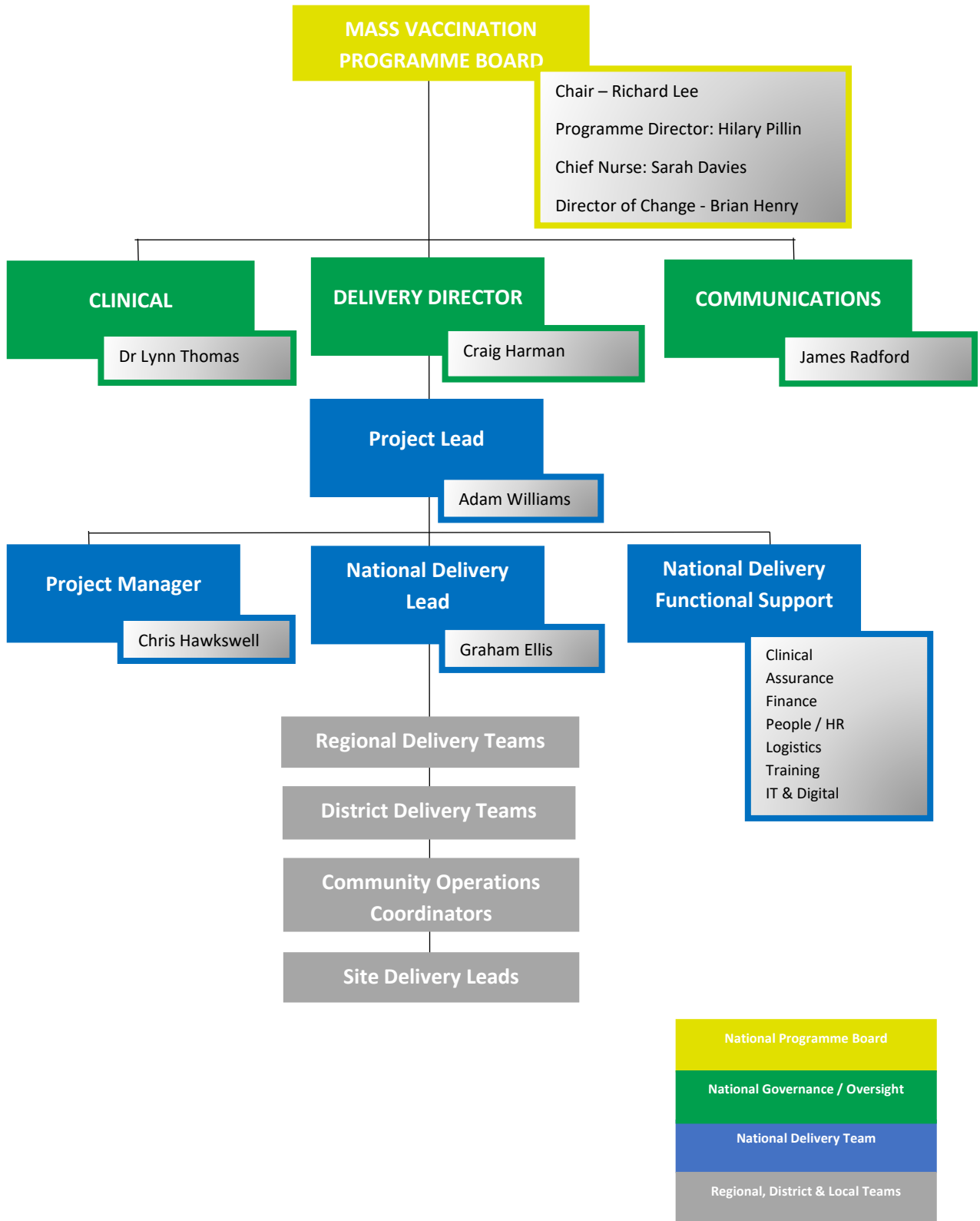
	<ul style="list-style-type: none"> administer a pre-drawn vaccine Support of a patient suffering a severe allergic reaction Administration of an adrenaline auto-injector (epi-pen) The ability to respond to a patient who is not breathing – Primary survey, chest compression only CPR, AED Ability to respond to patients who have fainted or having a panic attack 	<ul style="list-style-type: none"> Administration of an adrenaline auto-injector (epi-pen) The ability to respond to a patient who is not breathing – Primary survey, chest compression only CPR, AED Ability to respond to patients who have fainted or having a panic attack 	<ul style="list-style-type: none"> Understand the importance of patient care The ability to respond to a patient who is not breathing – Primary survey, chest compression only CPR, AED
Training Commitment	<ul style="list-style-type: none"> 21.5 hours training Mix of face to face and online learning 	<ul style="list-style-type: none"> 13.5 hours of training Mix of face to face and online 	<ul style="list-style-type: none"> 12.5 hours of training Mix of face to face and online learning

Detailed training learning aims and outcomes are available upon request.

In line with the PSDs, PGDs and National Protocol established by NHSE/I:

- SJA Vaccinators cannot be vaccinators under PSD and/or PGD. They can undertake vaccinations under the National Protocol.
- SJA Vaccinators must be under the supervision of a Band 6 at all times as part of the National Protocol.
- SJA Volunteers cannot be clinical assessors, as outlined within the National Protocol.

5. Our governance & leadership structures



6. Our assurance

NHS England and Improvement has assurance oversight of our project implementation including clinical, training and delivery assurance. All training materials and processes have been approved by NHSEI and where available NHS training material is been utilised.

Programme Oversight: The St John Vaccination Programme is overseen by the following clinicians within St John Ambulance:

St John Role	Name	NHS Role
Medical Director	Dr Lynn Thomas, MStJ, BSc, MBBS, MA, FRCP	Consultant General Physician, Queen Alexandra Hospital Portsmouth
Chief Nursing Officer	Sarah Davies, RN	Head of Nursing Training & Development, University Hospital Lewisham, Emergency Department
Head of Clinical Operations	Vivkie Longstaff, MSc, BSc, DIPHE, RN	Practicing Nurse Consultant
Head of Clinical Operations (Projects)	Nikki Fountain, MCPPara	Practicing Senior Paramedic

Training: All trainers under-go a product familiarisation programme and are participants in the Vaccinator training programme prior to being able to deliver the course to our Volunteers. As part of this training session, they are assessed delivering the intramuscular injection by a registered Healthcare Professional, and all train the trainer sessions will have a suitably qualified HCP present. Any concerns or objections are raised directly with the Head of Training and the Head of Clinical Operations (Projects).

During the training period for the vaccination programme, the training courses will be subject to ad-hoc, unannounced visits from the Clinical team under the direction of the Head of Clinical Operations (Projects) to ensure consistency in teaching and that robust IPC requirements are being observed during the training courses

Those individuals who are uncomfortable, or unable to administer an IM injection are encouraged to undertake one of the other two roles in order to support the workforce requirements. All training materials have been signed off and approved internally by the Medical Director, and by NHS England and Improvement, and is supplemented by NHS England drafted eLearning.

Throughout the training journey, there is a five point assurance check in place, and should any issues arise we are able to trace this back to the individual course and trainer involved.

On-Boarding: All St John volunteers undertake a comprehensive screening process as part of their application and are required to undertake an enhanced disclosure and barring service application in line with requirements of working with children and vulnerable adults.

As part of this screening process, we have a two part occupational health process whereby if any one discloses any potential health concerns these are reviewed by a third party, independent, occupational health provider. St John Ambulance follows the same categorisation and process as per Public Health England guidance, except for those patients suffering from Asthma, where we have a slightly tougher stance and categorise most with Asthma as moderate risk or high risk and therefore restrict or reduce the types of duties they undertake for us, which may include restricting them from patient facing duties if they fall within a moderate or high risk category.

Delivery: All St John volunteers at the vaccination centres / sites will have completed all of their training prior to being deployed, including safeguarding and infection prevention and control training. For those undertaking the vaccination process, they are aware that as part of their induction into the Centre that an NHS HCP will be observing their initial vaccination procedure to ensure that the lead HCP is satisfied with their techniques.

As part of the training programme, all those staff are taught safe management of sharps and management of clinical waste, as well as how to identify any potential safeguarding concerns for example signs of domestic violence. As part of the training all vaccinators are trained how to clean and prepare the skin ready for the injection, and how to ensure that there are no air bubbles present in the syringe prior to administration.

As part of our daily delivery briefings, all personnel will be reminded of their duties if they develop any potential Covid-19 symptoms either prior to their shift or post their shift and St John would carry out the necessary risk assessments in relation to track and trace should this be required.

We will be assuring the vaccination process through the use of assurance visits overseen by the National Regulatory Manager and the Head of Clinical Operations (Projects), we will also establish an incident meeting which will meet on a regular basis and will oversee all incidents reported by St John volunteers, and will ensure that there is a regular feedback loop back into the local NHS Trusts to ensure that appropriate governance is followed.

Local St John leadership teams will manage our people and provide a liaison with the Lead NHS Provider. Metrics and some data reporting functions will be available.

THANK YOU

**We are St John Ambulance,
the charity for health
and first aid
in your community**

